

Marking and Feedback Policy - September 2023



This policy should read in conjunction with all other relevant policies;

Introduction

All children are entitled to regular and comprehensive feedback on their learning. Therefore, all teachers will mark work and give feedback in order to impact children's learning.

Aims

We will mark children's work and offer feedback in order to:

- Provide consistency and continuity throughout the school
- Promote self-assessment.
- Identify any misconceptions
- Provide a basis both for summative and for formative assessment
- Inform our future lesson-planning
- Impact children's learning

Verbal feedback

Verbal feedback is integral in all lessons and teachers are expected to give it in all aspects of teaching and learning. It forms a significant part of the Assessment practice and can be used to add to written feedback or replace it where the teacher feels necessary.

- When verbal feedback is given related to a written piece of work write 'VF' to show where a child may have had verbal feedback.
- Verbal feedback can be carried out individually or within a group.

Written Feedback

- Children's learning needs to be acknowledged in some form in order to highlight that the piece has been looked at by an adult.
- Symbols in the table below are to be used for children's work where appropriate.
- Generally teachers are to mark work using a coloured pen.
- **Pink** and **green** pens or highlighters are to be used when giving detailed or targeted marking.
- **Targeted marking** is detailed marking designed to provide specific feedback in order to move the child on. **It is NOT expected that every piece of work is target marked.** (See appendix for examples)
 - It is encouraged that teachers 'target mark' in the core subjects when necessary and when linked to the objectives or next steps.
 - Time needs to be given for follow up tasks from targeted marking.
 - **'Tickled Pink'** - to indicate success, praise efforts, objective met.
 - **'Green for Grow'** - to indicate areas of development, improvement, next steps.
- The written feedback will be appropriate to the age and ability of the child and will vary across year groups and key stages.
 - For example symbols, stampers, stickers may be used in KS1 or as appropriate for individual children.
- Teachers' handwriting should be neat and legible in order to model good practice.
- **Any adult** that works with the children, including ESO's, at the teachers discretion can mark learning.
 - If a piece is marked by a person other than their teacher, they should initial the marked piece.
- Written feedback must be **purposeful** and **manageable** for the children and teachers.

See Appendix. Examples of precision marking, written feedback for all core subjects.

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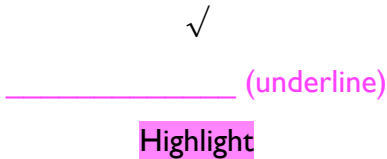
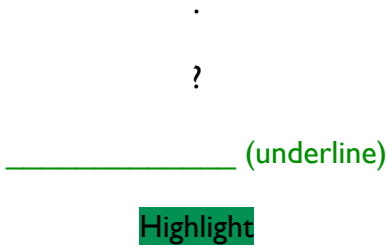
Peer and Self Assessment

It is important to encourage children to be involved in the assessment and marking process.

- This will help children identify errors, misconceptions, identify next steps as well as giving ownership over their learning.
- Children should assess their own learning and their peers against clear success criteria.
- When peer assessing children should be encouraged to remain positive and respect one another's work.

See Appendix.

Marking Code

Symbol	Meaning
	This work is correct, has met the learning objective, has met part of success criteria.
	This work is incorrect. Spelling mistake or error.
SP	Spelling mistake
VF	My teacher has talked to me about this learning.
S	Learning has been completed with support from an adult.
I	Independent

See appendix for examples of above.

Equal Opportunities

The systems and routines concerning marking are applicable to all pupils and staff.

Monitoring

All staff will have input into the monitoring and review of this policy regularly. SMT will also review the implementation of the policy during regular book scrutiny and lesson observations

This policy will be reviewed annually, with opportunities for consultation with stakeholders.

Chair of Governing Body:..... Date:

Headteacher:Date:

Written Summer term 2021. Reviewed: September 2022 Next review date: September 2023

Appendix

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